



FINANCIAL CONTRACT FORM 2019/2020

Parents/Guardian _____

Home # _____ Cell # _____

Address _____ City _____ State _____ Postal _____

PAYMENTS

- a) **Direct Deposit** - Complete **Direct Deposit Routing Number** form on page 2 of this form.
- b) **Payment Date:** 1st of each Month. No other payment dates will be considered.
- c) **NSF charges** - Paid by the Parents/ Guardians or \$ 25 will be applied.
- d) **Late Fee Charges:** \$ 25.00 per Month (Fee payments not received by the due date will be subject to late payment fees.)
- e) **Leave:** Any student who takes a leave of absence from school for any length of time during the academic year must pay full fees for that period.

REFUNDS

- a) NO REFUND of Tuition Fee for the semester and Supply Fee in case student chooses to withdraw their names from the school for any given reason. (WITHDRAWAL FORM can be obtained at the Administration Office)
- b) NO REFUND of Tuition Fee for the semester and Supply Fee in case if student is found in violation of school regulations and asked to withdraw from the school.
- c) NO REFUND will be made in case of holidays, absences or if classes are cancelled due to the calamities (e.g.: Weather)

FEE STRUCTURE

GRADE LEVEL	Tuition Fee/ Child (10 Months)	New Student Registration Fee	Supply Fee (Non Refundable)
MONTESSORI	\$4,500 Annually	\$50	\$250
GRADE 1-8	\$4,350 Annually	\$50	\$250
HIFZ	\$4,000 Annually	\$50	\$200

FEE DETAILS

Student Name	Grade Entering	New Student Registration Fee	Supply Fee	Tuition Fee	TOTAL
		\$	\$	\$	\$

Tuition Fee	10 Months	Payment Method
Payment per Month	\$	Direct Deposit
Supply and/or Registration Fee	Payment method (Please Check one Box)	
	<input type="checkbox"/> Cheque #:	<input type="checkbox"/> Cash Rcpt#: <input type="checkbox"/> Direct Deposit <input type="checkbox"/> Debit or Credit Card

DIRECT DEPOSIT ROUTING NUMBER



FINANCIAL CONTRACT FORM

2019/2020

Enter the branch number, institution number, and account number for depositing your payment.

You can find the required information on the bottom left corner of your cheque or deposit slip as shown below:

|:798||'|:00026||'00 2|: 06485||'8|||'

Cheque number (not required) / Five-digit branch number / Three-digit institution number / Account number

BRANCH NUMBER Five-digit branch number	INSTITUTION NUMBER Three-digit institution number	ACCOUNT NUMBER	FINANCIAL INSTITUTION NAME, ADDRESS
Name(s) of account holder(s)		Telephone no. of financial institution	
DECLARATION <p>I hereby authorize Al-Manarat Heights to initiate automatic deposits to my account at the financial institution named above. I also authorize Al-Manarat Heights to make withdrawals from this account in the event that a credit entry is made in error. Further, I agree not to hold Al-Manarat Heights responsible for any delay or loss of funds due to incorrect or incomplete information supplied by me or by my financial institution or due to an error on the part of my financial institution in depositing funds to my account. This agreement will remain in effect until Al-Manarat Heights receives a written notice of cancellation from me or my financial institution, or until I submit a new direct deposit form to Al-Manarat Heights.</p> <p style="text-align: center;">PLEASE ATTACH A VOID CHEQUE WITH THIS FORM!</p> <p><input type="checkbox"/> I take full responsibility to enroll my Child at Al-Manarat Heights.</p> <p><input type="checkbox"/> I am financially responsible and agree to the terms and conditions.</p> <p>_____ Date: Year Month Day</p> <p>Signature _____ / _____ / _____</p> <p>_____</p> <p>Print name</p>			